



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
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DEPARTMENT OF HUMAN SERVICES
EUGENE I. GESSOW, DIRECTOR

INFORMATIONAL LETTER NO. 778

January 27, 2009

TO: Assisted Living Consumer Directed Attendant Care (CDAC) Providers

ISSUED BY: Iowa Department of Human Services, Iowa Medicaid Enterprise

RE: Assisted Living CDAC Documentation Form Requirements

EFFECTIVE: **Immediately**

Informational Letter No. 760 announced the requirement (effective December 1, 2008) to use a new, standardized form to document all CDAC services provided under the Iowa Medicaid program. This requirement included Assisted Living CDAC providers. All providers within the HCBS waivers are required to have documentation that meets the criteria specified in Iowa Administrative Code 441-Chapter 79. The Consumer Directed Attendant Care Daily Service Record documentation form (470-4389) was developed to supply a common documentation format all CDAC providers would use that would satisfy all program documentation requirements.

Because of the practice standards and licensure requirements Assisted Living providers must already comply with, per the Iowa Administrative Code, the IME has decided it is not necessary to require Assisted Living CDAC providers to use a specific documentation form. The Iowa Administrative Code will be changed to reflect this point.

Note: "Assisted living CDAC" is defined as the procedure code (W2517) used to bill IME for the service.

Assisted Living facilities may continue to use their current documentation methods as long as these meet the requirements described in the Iowa Administrative Code. As with all providers, it will be the responsibility of Assisted Living providers to ensure that their documentation is in compliance with all program rules.

If you have any questions, please contact IME Provider Services, at 1-800-338-7909, or locally in Des Moines at 515-725-1004, or by e-mail at: imeproviderservices@dhs.state.ia.us